

OLD HEATH SCHOOL ASSOCIATION

MINUTES OF MEETING HELD ON FRIDAY 11th MARCH 2011

"The object of the Old Heath School Association is to advance the education of pupils in the school by:

- a) developing effective relationships between the staff, parents and others associated with the school;
- b) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils."

PRESENT

Meloria Saunders, Caroline Pitt, David Moye, Natasha Leech, Philip Cook, Deborah Venables, Gail Collins, Sarah Spooner, Geraldine Quinn, Louise Lynes, Katie Clarke.

APOLOGIES

Jo Clarke, Jeremy Hallum, Hayley Pudney, Jo Chaplin, Penny Moye, Emily Cornell, Denise Rowe, Dominic Collins, Jayne Caplin, Jackie Partner, Tanya Pomroy.

MINUTES OF THE LAST MEETINGS & MATTERS ARISING.

The minutes of the meeting of Monday 7th February 2011 were read and agreed.

David Moye was thanked for producing the Newsletter and Facebook page.

Gail has found gazebos for £75 each. It was agreed that we buy 4 red ones. Deannie can get them collected from Sudbury to save the delivery charge.

Gail is willing to run a stall at Rowhedge Fete and will invite them to ours.

CHAIR'S REPORT

Meloria thanked those who helped raise over £54 with the market stall. She also thanked Natasha for letting us have the meeting at her house.

VICE CHAIR'S REPORT

Jo has measurements for new sand and a cover for the sandpit on the field. Phil will get prices for a bespoke cover and sand. A working party to dig out the sandpit will be organised.

SECRETARY'S REPORT

Caroline is handing the job of editing website, www.ohsa.co.uk, to David. She will continue to receive emails on oldheathschoolassociation@gmail.com and will forward them to appropriate person.

Caroline will be resigning the post of secretary in July. Please let her know if you are willing to take the post on from September.

TREASURER'S REPORT

Account balance at 11th March is £1400.09.

NCPTA TRUST FUNDING WORKSHOP - David handed out information. Please ask him if you would like to see a copy.

FUNDRAISING BEYOND THE SCHOOL GATE - David handed out list of ideas . Please ask him if you would like to see a copy. Meloria will ask Mr Hallum about ink cartridge recycling and setting up a parent directory page. She will send off for a free sample jute bag.

EBAY FOR CHARITY is all set up. You can donate a percentage to the OHSA when you sell on Ebay or David will happily sell items on your behalf.

GIFT AID application has been sent off.

PROJECTS AND FOCUSSED FUNDRAISING:

- **World Map** - suitable for a grant application

- **Sports Kit**
- **Wildlife Area** - Hiscox have donated £2000. the OHSA has been asked for £500.
- **Amphitheatre** - Miss Pudney would like this for outdoor lessons on the field in all weathers. The brochure price is £20,000. Phil Cook could get a bespoke one made for less. Grant applications would have to be made to purchase this.

FACEBOOK - the OHSA Facebook page has 28 fans and 51 visitors. Click on 'LIKE' and you will be sent information as it is added.

EVENTS:

EASTER EGG HUNT - Thursday 7th April at 3pm

16 children have paid to date.

David has made posters.

Meloria will buy coloured sticks from Baker Ross.

We will paint 7 sticks gold and put a class number on each. Whoever finds these will win a special prize.

Natasha, Gail & Katie will spread sticks on the field.

We need volunteers to set up and run refreshment area. Meloria has teabags, coffee, squash and sugar. Caroline will bring milk.

Jo Clarke will run chocolate fountain.

A form has been put up in staff room asking for help with giving out prizes as the staff know the children's names.

Meloria will use donated M&S vouchers to buy a large egg to raffle. Tickets to be sold from Thursday 31st March in the playground for £1 a strip. Meloria will remind volunteer ticket sellers.

Jo Clarke will bring name sheets for name the Duck and Bunny. 2 people needed to run this.

Can everyone make some cakes for a cake stall? We also need someone to sell them.

Meloria will take letters into supermarkets to ask for donations of eggs. If you are shopping and can ask, please do so. We need a lot of eggs and the less we have to pay for the more profit!

Meloria will buy any other eggs needed and a prize for each class for the best Easter Hat.

SUMMER FETE - Saturday 25th June

Meloria will get Draw Tickets printed. David will register us with the council under the Lotteries Act. This means we can sell tickets outside school. Registration costs £40 for the first year and £20 a year from then on. First prize is £50 Milsoms voucher.

Meloria has a generator to run freezer. Natasha will look into getting a profitable ice cream van.

Mr Hallum will drop the football tournament so the displays can have centre stage.

Sarah will compile and print a programme. Please inform her of events, timetables, donations and anything else that she will need to include.

It was agreed that outside stalls would be charged £10.

Caroline had received a request for a plant and produce stall. This was declined as we already had a similar stall ourselves.

We can borrow a bouncy castle from a parent. Would the NCPTA insurance cover this?

Natasha will ask Estate Agents whether they are willing to help us with advertising.

Next Meeting
WEDNESDAY 4th MAY at 9am in school.

