

# OLD HEATH SCHOOL ASSOCIATION

## MINUTES OF MEETING HELD ON MONDAY 7th FEBRUARY 2011

“The object of the Old Heath School Association is to advance the education of pupils in the school by:

- a) developing effective relationships between the staff, parents and others associated with the school;
- b) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.”

### PRESENT

Meloria Saunders, Jo Clarke, Caroline Pitt, Natasha Leech, David Moye, Jo Chaplin, Gail Collins, Jackie Partner, Sarah Spooner.

### APOLOGIES

Jeremy Hallum, Hayley Pudney, Penny Moye, Emily Cornell, Deborah Venables, Denise Rowe, Geraldine Quinn, Dominic Collins, Philip Cook, Jayne Caplin, Katie Clarke, Louise Lynes, Tanya Pomroy.

### MINUTES OF THE LAST MEETINGS & MATTERS ARISING.

The minutes of the meetings of Wednesday 10th November 2010 and Monday 24th January 2011 were read and agreed.

### CHAIR'S REPORT

Meloria thanked everyone for making the Winter Wonderfayre such a success. Proceeds were £150 down on last year. Meloria has thanked Riaz at the Post office for his last minute help.

Meloria thanked Gail Collins for raising £104 with the Dr Who raffle.

### VICE CHAIR'S REPORT

Jo will get quotes for new sand and a cover for the sandpit on the field. This can then be used for the Summer Fete and by the school.

### SECRETARY'S REPORT

David Moye is attending the NCPTA Trust Funding Workshop on 1st March.

The NCPTA magazine is available online.

<http://content.yudu.com/A1qnm0/PTAMSP11/resources/index.htm?referrerUrl=>

### TREASURER'S REPORT

Account balance at 7th February is £3589.67.

Karen Hawes is no longer OHSA treasurer. Meloria has thanked her.

David Moye has agreed to take over the position and the meeting endorsed this.

David has looked into claiming Gift Aid.

In order to do this tickets need to be free "with a suggested donation of...". It is simple to claim Gift Aid for sponsored events.

David will register for the OHSA to claim Gift Aid on future donations.

David will add the OHSA to the charities that can be donated to through EBAY for charities.

David will add the OHSA to FACEBOOK, as this is an excellent promotional media. No photographs of children will be included.

David will produce a regular OHSA newsletter. The meeting would like this sent out on paper as parentmails are easy to delete and forget about.

### **EVENTS:**

A sponsored event to raise money for the playground map was suggested.

### **OHSA MARKET - Friday 11th February at 3pm.**

We will be selling items left over from previous sales and CAKES....get baking!! Meloria would appreciate as much help as possible.

### **OHSA NIGHT OUT - Friday 11th February.**

**Debbie Venables and Jo are organising a night out. Please let them know if you can go as a table has been booked . [Jo 796024]**

### **EASTER EGG HUNT - Thursday 7th April at 3pm**

Jo has plans for hall and field. She will ask Tesco for a donation of Eggs.

Jo will collect names of helpers and allocate jobs.

Each year will have a colour and number of coloured lolly sticks they need to collect for a prize. There will be a special stick for a bigger egg.

Lolly sticks are bigger and more visible than flags.

We will advertise hunt as "much improved", "bigger & better" on the letter, which Meloria will send out with an entry form.

£2 per child to enter.

There will be an Easter Hat competition with prizes for best and small prize for all entries.

Cakes and drinks will be sold in the hall.

Jo has toys for a raffle and a name the duck game.

Caroline will advertise on website.

David & Sarah will design and print posters and signs.

### **SUMMER FETE - Saturday 25th June**

We need as many Gazebos as possible. David will look into acquiring some after he has attended the funding workshop.

Meloria will ask her brother about a PA system.

Meloria will get Draw Tickets printed. Caroline will send her the wording to be used on tickets that are exempt from registration with the local authority. These can only be sold in school. First prize is £50 Milsoms voucher.

Meloria will ask her husband about electricity supply/generator to run freezer etc. on field.

Jo has contacted a dog display, birds of prey display, dance display and choir.

It was agreed that the football tournament needs to be scaled down so the displays can have centre stage.

Sarah will compile and print a programme. Please inform her of events, timetables, donations and anything else that she will need to include.

Meloria has Cake boxes to send out for donations.

Kevin Saunders and Charlie Pitt were volunteered to run the BBQ.

The PCSOs and police interceptors have been/will be contacted.

Gail suggested a stall swap with Kendall/Rowhedge. It was agreed this was a good idea. Gail to arrange.

Gail will work on bunting.

Caroline will add event to Gazette website.

It was agreed that each helper should be responsible for one stall/attraction and would provide/source necessities, set up, run and clear away their area.

Meloria would have the master list of who was doing what.

## **Next Meeting**

**FRIDAY 11th MARCH at 8pm**

**contact secretary for address**